

Clinton Country Club

114 NE 219P Rd.
Clinton, MO 64735

Job Application Form

660-885-2521

Personal Information

Full Name: _____ Social Security Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Phone Number: _____

Position Information

Position Applied For: _____ Date Available to Start: _____

Desired Salary: _____

Employment Type: ☐ Full-time ☐ Part-time ☐ Temporary

Education

Highest Degree Earned: _____ Institution Name: _____

Field of Study: _____ Years Attended: _____

Graduation Date: _____

Other Certifications or Relevant Courses: _____

Employment History

Current/Most Recent Employer: _____

Position Held: _____ Employment Dates: From _____ To _____

Supervisor Name: _____ Contact Number: _____

Reason for Leaving: _____

Main Responsibilities: _____

Previous Employer: _____

Position Held: _____ Employment Dates: From _____ To _____

Supervisor Name: _____ Contact Number: _____

Reason for Leaving: _____

Main Responsibilities: _____

Previous Employer: _____

Position Held: _____ Employment Dates: From _____ To _____

Supervisor Name: _____ Contact Number: _____

Reason for Leaving: _____

Main Responsibilities: _____

Additional Employment History (attach if necessary)

Professional References

Name: _____ Relationship: _____

Company: _____ Email: _____

Phone: _____

Name: _____ Relationship: _____

Company: _____ Email: _____

Phone: _____

Name: _____ Relationship: _____

Company: _____ Email: _____

Phone: _____

Skills and Qualifications

Computer Skills:

____ Word Processing (e.g. Microsoft Word)

____ Spreadsheet (e.g. Excel)

____ Email/Calendar Management

____ Accounting Software _____

____ Point of Sale Software _____

____ Golf Course Software _____

____ Other _____

Other Relevant Skills or Experience:

Additional Information

Have you ever been convicted of a criminal offense? ____Yes ____No

If yes, please provide details: _____

Are you legally eligible to work in this country? ____Yes ____No

Why are you interested in this position? *(Please attach additional page if needed.)* _____

What makes you a suitable candidate? *(Please attach additional page if needed.)* _____

Declaration and Signature

I certify that the information provided in this application is true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application, including a criminal background, credit history check, and drug test, as applicable. I understand that false information may result in disqualification from employment or termination if hired.

I authorize any person, school, current employer, past employer, and other organizations to provide information concerning my previous employment and other relevant information that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

Signature: _____ Date: _____

Instructions for Applicants

- Please complete all sections. If a question does not apply, indicate "N/A".
- Attach your resume and any additional supporting documents.
- Incomplete applications may not be considered.
- Return completed forms to Clinton Country Club via mail, email, ccc.sec.bkkp@gmail.com, or in person. *If delivering in person, please drop off at the bar and enclose all documents in a sealed envelope addressed to David Loyd, President, to protect your privacy.*
- If you have any questions regarding this position or the application process, please contact Board of Directors President, David Loyd at 660-885-1217.

Equal Opportunity Statement

- Our organization is committed to providing equal employment opportunity to all qualified applicants, regardless of race, color, religion, national origin, age, disability, or any other protected status.
- We encourage applications from candidates of all backgrounds and experiences.

Privacy Notice

- The information you provide will be used for recruitment and employment purposes only and will be handled in accordance with applicable privacy laws and organizational policies.

Checklist Before Submission

- All fields are complete and legible.
- Resume and cover letter are attached.
- Required certifications or licenses (if applicable) are included.
- References are provided and accurate.
- Application is signed and dated.

Thank you for your interest in joining our organization. We wish you success in your application process and look forward to reviewing your qualifications.